



## CHARLENE K. SARICH

*Paralegal*

**P** 602.916.5706

**E** csarich@fennemorelaw.com

Phoenix, Arizona

Charlene is a paralegal in our business and finance practice group. Her extensive corporate experience includes drafting and filing documents relating to the formation of business entities (both in Arizona and out-of-state), corporate mergers, maintenance of corporate records, drafting board of director and shareholder meeting minutes, annual statutory filings, issuance and transfers of corporate stock, UCC filings, UCC searches and corporate searches. Charlene also assists in the estate planning area with the transfer of various assets.

### EDUCATION

- Paralegal Program, Phoenix College

### AREAS OF PRACTICE

- Business and Finance
- Estate Planning
- Private Client and Wealth Law
- Trust and Probate Litigation
- Trusts and Estates

### PROFESSIONAL AND COMMUNITY ACTIVITIES

- Member, Arizona Paralegal Association

### ADMISSIONS

- *\*Not licensed to the practice of law*